

**St. Mary's County Regional Airport
Airport Advisory Committee Meeting
23 May 2016 Minutes**



- I. CALL TO ORDER - Mr. Anderson called the meeting to order at 1800. The following Committee members were also present; Ted Klapka, Bryan Barthelme, Jacque LaValle, Kaz Olmeda, Margaret Sawyer, and Hall Willard. Rusty Lowry and Terry Adair were excused. Gary Whipple and Bob Carlton, St Mary's County Staff Advisors, were also present.

Public in attendance included Mr. Bildman, Mr. Reed, and Mr. Weaver, as indicated on the Sign-In Sheet.

- II. April's draft Minutes were approved as drafted.

III. CHAIRMAN'S REPORT

The Airport Rules and Minimum Standards were reported to still be in the County Attorney's office with a public hearing to be scheduled when they are released. Mr. Whipple reiterated to the Committee that they will see the draft from the County Attorney prior to the public hearing process.

The 2016 Annual Airport Inspection will be conducted from 1300-1500 on June 4th with the night lighting assessment made the evening before. The inspection report form was provided to the Committee members.

The Committee reviewed the General Permit process and the following handouts; 1) General Permit Process-Concerns/Questions/Suggestions; 2) General Permit Process (Indicating required submissions); 3) Checklist; 4) Permittee Agreement (Demised Areas); and 5) General Permit Application Form. Mr. Anderson agreed to apply for a General Permit under the process identified in the handouts as a test case and report back to the Committee on any findings.

IV. Public Comments

There was no Public Comment.

V. Department of Public Works & Transportation Report

The Airport Capital Improvement Plan was briefed concerned road and utility relocation progress, wetlands mitigation planning, and Lawrence-Hayden Road design status. All are underway at various stages of completion. Gary Whipple indicated that the Verizon strike, which started on April 13, 2016, has impacted progress on the utility relocation work and the Airport Road work. Hall Willard requested a copy of the Lawrence Hayden Road Concept Plan be provided to the Committee at the next meeting to review the alignment as currently planned.

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The monthly Development Review Report indicated one proposed townhouse development project at the Woods at Myrtle Point, along Patuxent Blvd.

The April 7, 2016 MAA Safety inspection results and County follow-up actions were briefed. The County cleared the R/W 11 20:1 penetrations on April 21, 2016 and repaired the R/W 29 Threshold pavement on May 5, 2016.

VI. FBO and Leaseholder Report

The final concrete pads for planned T-Hangar construction will be poured in August and the pair of box hangars blocking the direct taxiway to the new hangars will be removed by that time.

The Navy Annapolis Flight Center is planning to relocate to the Terminal Building under a lease with the County to better utilize the space in that facility. The lease was approved by the Commissioners on May 3, 2016 with a June 1, 2016 Start Date.

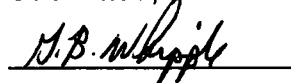
The Fall 2016 Airport Open House is being planned in conjunction with the Pax Air Show on October 29, 2016.

VII. New Business. None.

VIII. Next Meeting –The next regular meeting is scheduled for 27 June 2016 at 6:00 pm; Walter F Duke Terminal Building conference room.

IX. ADJOURNMENT- The meeting was adjourned at 19:05.

Submitted,



for Wilson R Lowry

Secretary

Approved



Erik Anderson

Chairman